

CALIFORNIA CORRECTIONS STANDARDS AUTHORITY

2008 SURVEY OF LAW ENFORCEMENT FACILITIES

Welfare and Institutions Code (WIC) Section 210.2 requires the Corrections Standards Authority (CSA) to survey law enforcement agencies regarding the processing of minors to ensure compliance with Section 207.1 WIC.

THIS IS A ONCE A YEAR ANNUAL SUBMISSION AND IS DUE BY FEBRUARY 29, 2008

SECTION I - FACILITY IDENTIFICATION

| | | | |
|-------------------|--|---------------|---|
| Agency Name: | | Date: | |
| Facility Name: | | | |
| Facility Address: | | Zip Code: | |
| County: | | Jurisdiction: | <input type="checkbox"/> City <input type="checkbox"/> County |

SECTION II – FACILITY DESCRIPTION-PLEASE CHECK ONLY ONE BOX THAT BEST DESCRIBES YOUR FACILITY.

| | |
|--------------------------|---|
| <input type="checkbox"/> | This facility contains a lockup, jail or temporary holding facility. <i>If checked, complete <u>Section A</u> and <u>Section C</u> below and return to the Corrections Standards Authority.</i> |
| <input type="checkbox"/> | This facility contains a cuffing fixture as the <u>ONLY</u> means of secure detention. <i>If checked, complete <u>Section B</u> and <u>Section C</u> below and return to the Corrections Standards Authority.</i> |
| <input type="checkbox"/> | This facility <u>DOES NOT</u> contain a lockup, jail or temporary holding facility and has no cuffing fixture. <i>If checked, your facility is <u>not required</u> to complete the <u>Monthly Report on the Detention of Minors – 2008</u> for the calendar year 2008, unless your facility status changes. Please <u>skip</u> Sections A and B and fill out <u>Section C</u> below and return survey to the Corrections Standards Authority.</i> |

SECTION A

FACILITY CONTAINS A LOCKUP, JAIL OR TEMPORARY HOLDING FACILITY

*Please check “Yes” or “No” for the following questions.
Please see definitions on the back of this form.*

| YES | NO | |
|---|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | A. Will minors be securely detained in this facility during 2008? |
| <input type="checkbox"/> | <input type="checkbox"/> | B. Will minors be non-securely detained in this facility during 2008? |
| If <u>YES</u> for EITHER A or B, please complete the <u>Monthly Report on the Detention of Minors – 2008</u> for each month of the 2008 calendar year. | | |
| If <u>NO</u> for BOTH A & B, your facility <u>is not required</u> to complete the <u>Monthly Report on the Detention of Minors – 2008</u> for the calendar year 2008, unless your facility status changes. . | | |

SECTION B

FACILITY CONTAINS A CUFFING FIXTURE AS THE ONLY MEANS OF DETENTION

*Please check “Yes” or “No” for the following question.
Please see definitions on the back of this form.*

| YES | NO | |
|---|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Will minors be securely detained in this facility during 2008? |
| If <u>YES</u>, please complete the <u>Monthly Report on the Detention of Minors – 2008</u> for each month of the 2008 calendar year. | | |
| If <u>NO</u> your facility will <u>not</u> have to complete the <u>Monthly Report on the Detention of Minors – 2008</u> for the calendar year 2008, unless your facility status changes. | | |

SECTION C – CONTACT INFORMATION

| | |
|---|---|
| Print or Type Name <u>and</u> Title of Reporting Person | Telephone No. _____ Date _____ E-Mail Address: _____ |
| Print or Type Name <u>and</u> Title of Department Head | Telephone No. _____ Date _____ E-Mail Address: _____ |

E-mail completed form to: Analyst@cocr.ca.gov **Fax: Attn: Report Analyst** (916) 322-2461
By mail to: Corrections Standards Authority; 600 Bercut Drive, Ste. A; Sacramento CA 95811
Questions: (916) 445-5073
This form can be downloaded at: http://www.cocr.ca.gov/Divisions_Boards/CSA/FSO/Minors_Lockups.html

DEFINITIONS

| | |
|---------------------------------------|---|
| <u>Minor:</u> | A person under 18 years of age. For the purposes of this survey, do not include dependent minors (300 WIC) pursuant to Section 206 WIC and those minors transferred or waived to adult criminal court. |
| <u>Temporary Holding:</u> | A local detention facility constructed after January 1, 1978, used for the confinement of persons for 24 hours or less pending release, transfer to another facility, or appearance in court. |
| <u>Lockup:</u> | A room or secure enclosure under the control of a sheriff or other peace officer that is primarily for the temporary confinement of adults upon arrest. A minor may be securely confined in a lockup only as provided in Section 207.1(d) WIC. |
| <u>Type I:</u> | A local detention facility used for the detention of persons for not more than 96 hours, excluding holidays, after booking. May also detain persons on court order either for their own safekeeping or sentenced to a city jail as an inmate worker and may house inmate workers sentenced to the county jail provided such placement in the facility is made on a voluntary basis on the part of the inmate. |
| <u>Administrative Station:</u> | Administrative Stations are law enforcement facilities that do not have a locked holding room. These may include, but are not limited to: store-fronts, substations, and some police departments where the public is served, law enforcement officers write reports, use the telephone, interview victims and witnesses, and conduct other administrative functions. |
| <u>Jail:</u> | An adult detention facility, the purpose of which is to detain sentenced and non-sentenced adults (not including inmate workers). These facilities are defined as Type II, III, or IV local adult detention facilities as defined in Section 1006, Title 15, California Code of Regulations. <u>*Caution:</u> Minors may generally not be detained <u>in jails</u> but may be detained <u>in buildings</u> that contain jails – see Section 207.1 WIC for exception. |
| <u>Secure Detention:</u> | Occurs when a minor (under 18) is locked in a room/enclosure and/or secured to a cuffing rail or other stationary object while in custody in a law enforcement facility (which includes police or sheriff's stations that contains a lockup) – for any length of time. |
| <u>Non-secure Detention:</u> | Occurs when a minor's freedom is controlled by the staff of the facility; and (1) the minor is under constant personal visual observation and supervision by staff of the law enforcement facility; (2) the minor is not locked in a room or enclosure; and (3) the minor is not physically secured to a cuffing rail or other stationary object. |
| <u>Stationary Object:</u> | Any object used by an officer to which people are restrained to prevent them from leaving the building or room. |